

# Memo

**To:** Richard Collier, McKim & Creed  
**From:** Brian Chambers, Senior Planner; 910.342.2782  
**CC:** File;  
**Date:** 9/9/2021  
**Re:** Wilmington Surgcare Expansion TRC Rev. 5

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The following is a list of comments for review from planning regarding the project. Please provide your corrections as listed below. A staff summary of comments:

Staff	Department	Notes
Brian Chambers	Planning, Plan Review	Comments below
Rich Christensen	Engineering	Comments attached
Chris Walker	Fire	No comments
Mitesh Baxi	Traffic Engineering	Comments attached
Bill McDow	Transportation	No comments

#### Planning Review

Brian Chambers, [brian.chambers@wilmingtonnc.gov](mailto:brian.chambers@wilmingtonnc.gov), 910.342.2782

#### Comments:

- Adjust grading to retain trees as discussed.

Engineering has reviewed the plans for the Wilmington Surgcare Expansion project submitted August 31, 2021 and have the following comments:

**Stormwater Management Permit Application Form**

1. III. Contact Information; 2: Update this section to reflect the property owner change to Thomas Maloy. The application still has Pamela Smalley as the signing official.

**Wilmington Surgcare Expansion Narrative, Documents and Calculations**

2. Routing Analysis: It appears that 0.50' was added to the top of the pond (was 20.00', now 20.50') to contain the 50-year storm event with the principal spillway obstructed or not functioning properly. The pond section on sheet CN501 still has the top of pond as 20.00'. Please make certain that the correct top of pond elevation is consistent throughout the project documents.
3. Provide a signed and sealed calculations cover page.

Please call or email if there are any questions. Thank you.

*Project Name: WILMINGTON SURGCARE EXPANSION*  
*Formal TRC #5 Date: 09.07.2021*  
*Reviewer Name: Mitesh Baxi*  
*Reviewer Department/Division: PDT/Traffic Engineering*

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**TECHNICAL STANDARDS – PARKING:**

1. Show the typical handicap sign detail on the plan as per ADA and City standards. [[Detail No.: TE7-01 & TE7-02](#)] [[CofW Sign Specification and Installation Guide](#)]

Please let me know if you have any questions or if I can be of further assistance.