

**To:** Joe Boyd, Withers Ravenel  
**From:** Megan Crowe, Associate Planner; 910-341-3257  
**CC:** File;  
**Date:** 9/24/2018  
**Re:** Needham Animal Hospital Expansion REV3

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The following is a list of comments for review from planning regarding the project. Please provide your corrections as listed below. Additional review will be required once all the needed documents have been provided. Items or documents not provided on initial submission will be subject to further review. Please contact me for any further questions.

- Encroachment agreement for POA property for the plantings and fence encroachment
- A change of zoning is required to permit a Kennel, Commercial Boarder, and Breeder in this location, City Council approval is required. Review will be pending any changes to the site plan made at the public hearings
- If a conditional zoning application is received to allow this use, please be aware that certain districts require supplemental development regulations for kennels, commercial boarders and breeders as outlined in 18-280, items a, c,e&f are required to be listed on the plan.
- All federal, state and local permits are required prior to full construction release. This includes, but is not limited to: state storm water, state utility extension permits, wetland disturbance permits, city storm water, tree protection permits, etc.