

Memo

To: Tom Heitman
From: Nicole Smith, Associate Planner; 910-341-1611
CC: File;
Date: 2/12/2019
Re: Counseling Office of Tara Ferguson

The following is a list of comments for review from planning regarding the project. Please provide your corrections as listed below. Additional review will be required once all the needed documents have been provided. Items or documents not provided on initial submission will be subject to further review. Please contact me for any further questions.

Site Plan Comments:

- Sec. 18-60 (c) (11): Show location and dimension of all fencing and screening.
- Sec. 18-60 (c) (16): Show site inventory map and tree survey on site plan.
- Bicycle parking may be an amenity to consider, not required by code.
- Sec. 18-504: Show compliance with screening of dumpsters with living and non-living material.
 - Screening shall be a minimum of 6 feet in height along the front or corner side of any lot and 8 feet in height along any side or rear property line.

RO District Comments:

- Signage
 - Any proposed signage is permitted under a separate permit process and sign permit application. Please provide note regarding the landscape requirements of any proposed signage to ensure compliance with Sec. 18-203(f)(2)(h)(6).
 - Call (910) 254-0900 for sign regulation and permitting questions.
- Add setbacks for parking areas.
- A lighting plan is required.
- Details of proposed trash screening.
- Proposed fence along the alley is required to be a minimum of 6 feet tall. A 10 foot vegetated buffer is also required. A minimum of 1 tree per 30 feet and shrubs a minimum of 3 feet in height at time of planting.

Landscape Plan Comments:

- Shrubs utilized for streetyard landscaping are required to be a minimum of 12 inches at planting. Please update plant schedule per Sec. 18-477.
- Show approximate locations, species, and critical root zones of all protected trees per Sec. 18-462.
- Add note to plan regarding prior to any clearing, grading, or construction activity, tree protection fencing will be installed around protected trees or groves of trees. No

construction workers, tools. Materials, or vehicles are permitted within the tree protection fencing.

- Dimensions, and spacing of planted materials required per Sec. 18-462.
- Show approximate locations of trees greater than 8 inch DBH within the require buffers and of all natural vegetation to be used as part of the buffer.
- All plantings proposed need to be included in the plant schedule.
- Approximate location of all existing protected trees clearly indicating those to be retained and those to be removed and all trees to be planted on site to meet any mitigation requirements.
- Interior area of parking facility shall be shaded by canopy trees either planted or retained to provide a minimum of 20% canopy coverage at maturity per Sec. 18-481.
- All single planting islands shall measure 12 feet by 18 feet or have the equivalent square footage and have at least one tree.
- All planting islands shall have additional ground cover or shrubbery per Sec. 18-481.
- Additional foundation plantings are required per Sec. 18-490.