

To: Mr. Ronald W. Sparks, PE, Sparks Engineering, PLLC; sparksrw@bellsouth.net
From: Jeff Walton, Associate Planner; 910-341-3260;
CC: 5th Avenue Baptist Church **August 20, 2012**
Re: Comments: 5th Avenue Baptist Church-/817 North 5th Avenue

The following is a list of the preliminary site plan and landscaping plan requirements. Additional review and comments may be required once all the needed documents have been provided. Items of documents not provided on initial submission will be subject to further review.

Title Block/Site Data Tabulation/Site Plan for New Construction

- Indicate location of any ground level mechanical equipment such as HVAC, electrical panels or other similar mechanical equipment. Section 18-504 requires those items to be screened depending on location on the site.
 - Need to see the actual proposed planting types and fence if proposed for security.
- Section 18-499 requires a buffer yard no less than ten (10) feet with a solid eight (8) to ten (10) foot fence. Such allowance will only be made at the request of the applicant. Section 18-505 allows for some exceptions to the buffer yard requirements. If the applicant is seeking a reduced buffer, provide a letter in accordance with 18-499 or 18-505 and indicate the buffer reduction requested. (3rd Request)
 - Show compliance along the western and southern property line.

Parking/Landscape Plan

- Sec. 18-462 (d) (3): Show approximate locations, species and critical root zones of all protected trees Sec. 18-462 (d) (4): Show note on plan stating that prior to any clearing, grading, or construction activity, tree protection fencing will be installed around protected trees or groves of trees. No construction workers, tools, materials or vehicles are permitted within the tree protection fencing.
- Provide a landscaping schedule showing type planted, size and quantity proposed for each shrub and tree to be planted on site.

Miscellaneous Notes

- Show critical root zones and tree protective fencing on the **grading plan** and **add a note on the plans that no equipment is allowed on the site until all tree protection fencing and silt fencing has been installed and approved.** [18-458] (3rd Request)