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**DATE:** 09.13.2013  
**TO:** ProTrak  
**FROM:** Bill McDow  
Transportation Planning

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■ **NEW HANOVER COUNTY PUBLIC HEALTH CLINIC [Initial plan review]**

☞ Initial Review Note ☞

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.



**BASE INFORMATION:**

- If pavement markings on site have weathered to the point they are not in accordance with the MUTCD standard of maintenance, do not show the markings as existing, rather show them as proposed on the site plan.

**TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, sight distance):**

1. Show dimension for the proposed asphalt and concrete sections adjacent to the building expansion (widths, height, radii and parking aisles). [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)
2. Please indicate if the new drop-off area will be open for two-way or one-way traffic. If the area is one way, add pavement markings and one way signage to site plans.
3. The minimum radius is 25' for any portion of a parking lot adjacent to a travel way, (i.e. islands at the end of a parking bay) for parking that is open to the public. Show the dimension for the parking islands at the entrance and exit of the asphalt area to be removed/ replaced.
4. Show all adjacent traffic signs and pavement markings on the plan. [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)
5. Protection from vehicles is required around the turndown sidewalk. The travel aisle in the drop off area does not appear to have physical barriers to prevent vehicles from continuing across the sidewalk and striking the door/ building. Install bollards or another type of barrier to keep vehicles from striking the building.

6. Provide additional dimensions (height and overhead clearance) for the area of the canopy that covers the edge of the drive aisle in the drop off area. A minimum height of 7' from the surface of the sidewalk must be maintained. [[Sec.18-701 \(e\) CofW LDC](#)]

**REVISIONS TO NOTES ON THE PLAN:**

7. Please revise City of Wilmington notes #8 on sheet C5 to reflect the following verbiage:  
#8: Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

**MISCELLANEOUS:**

- ❖ Transportation Planning Staff reserves the right to review and comment on any additional plans submitted for this development.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.