



**Development Services**  
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**DATE:** 10.30.2013  
**TO:** ProTrak  
**FROM:** Bill McDow  
 Transportation Planning

■ **THE ART WORKS [Plan review #2]**

☞ Initial Review Note ☞

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.



**Willard St and 2<sup>nd</sup> Street Driveway Access:**

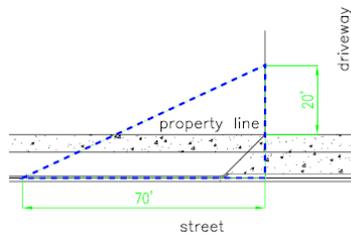
1. The conveyance of the Eastern Driveway (shown on site plan as 12' concrete driveway), which is at the intersection of Willard St and 2<sup>nd</sup> Street is being investigated. If the property is not a part of the applicant's property, then an encroachment agreement may be submitted to the City Attorney, by the property owner, for the use the driveway for this property. If the applicant has documentation or survey showing ownership of this eastern driveway, it may be submitted to the City Attorney.

**TECHNICAL STANDARDS – DRIVEWAY ACCESS (Major Thoroughfares):**

2. A request for a variance for the minimum corner clearance has been made for this driveway. Driveways along intersection side streets must have corner clearance of 60' measured along the curb line. [7-13 CofW Tech Stds]

**TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, sight distance):**

3. The City's 20'x70' sight distance triangle must be measured from the property line. Please revise. [Sec.18-529(c)(3)CofW LDC] Ensure the River Birch trees within the landscaped islands do not interfere with clear visual sight lines for departing traffic from the parking lot. All proposed vegetation within sight triangles shall not interfere with clear visual sight lines from 30"-10'. [Sec.18-566 CofW LDC]



#### TECHNICAL STANDARDS – PARKING:

4. Revise the driveway for the parking lot per standard detail SD 8-02. [[Detail SD 8-02 CofW Tech Stds](#)]
5. Please show location of handicap signs on the plan.

#### GENERAL NOTES TO ADD TO THE PLAN:

- A. All pavement markings in public rights-of-way and for driveways are to be thermoplastic and meet City and/or NCDOT standards. [[Detail SD-13 CofW Tech Stds](#)]
- B. All signs and pavement markings in areas open to public traffic are to meet MUTCD (Manual on Uniform Traffic Control Devices) standards. [[Detail SD 15-13 CofW Tech Stds](#)]
- C. A utility cut permit is required for each open cut of a City street. Contact 341-5888 for more details. In certain cases an entire resurfacing of the area being open cut may be required.
- D. Any broken or missing sidewalk panels, driveway panels and curbing will be replaced.
- E. Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

#### MISCELLANEOUS:

- ❖ Include appropriate City of Wilmington approval stamps prior to submitting final plans.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.