



DATE: 8.29.2018
TO: ProTrak
FROM: Bill McDow
Transportation Planning

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■ **EVOLVE OFFICE PARKING LOT [TRC Plan Review]**

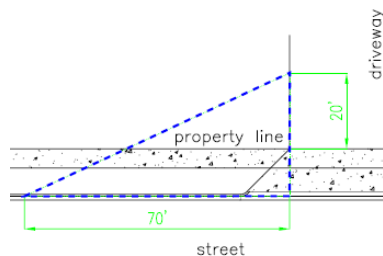
↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):

1. Dimension driveway widths and tapers. [Sec.18-529 CofW LDC]
2. The site appears to be missing a sidewalk connection. Provide a sidewalk connection between the site and the public sidewalk.
3. Provide sidewalk detail SD 3-10 on the plan.
4. Show and apply the City's 20'x70' sight distance triangle at each driveway on the site plan and landscaping plan. [Sec.18-529(c)(3)CofW LDC] Add a note indicating that all proposed vegetation within sight triangles shall not interfere with clear visual sight lines from 30"-10'. [Sec.18-566 CofW LDC]



TECHNICAL STANDARDS – PARKING:

5. The handicap parking spaces and first 4 angled parking spaces do not have backing stubs. All off street parking areas shall be arranged so that ingress and egress is by forward motion of vehicles. [Sec.18-526 CofW LDC]
6. Please clarify the location of any borders or curbing within the parking lot. Parking lot must meet requirements of standard details SD 15-13 and 15-10 for parking lots under 25 stalls,

which requires a continuous perimeter border and 6" gravel surface. [\[SD 15-11 CofW Tech Stds\]](#)

7. Although not a requirement, it is requested the Applicant consider adding some bicycle parking. Please add the proposed number of bicycle spaces to the site data table and graphically indicate on the plans the location of bike parking. [\[Sec.18-528 CofW LDC\]](#)

TECHNICAL STANDARDS – Barrier Free Design:

8. Please show location of handicap ramp(s) and signs and provide details on the plan.
9. Note the required and proposed number of handicapped spaces in the development data. [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)
10. Note/label the plan with spot elevations that clearly indicate the accessible route from the HC space(s) to the building. [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)

GENERAL NOTES TO ADD TO THE PLAN:

- A. Any broken or missing sidewalk panels, driveway panels and curbing will be replaced.

MISCELLANEOUS:

- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.
- ❖ Include appropriate City of Wilmington approval stamps prior to submitting final plans.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.