



**Planning, Development  
and Transportation**  
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**DATE:** 8.14.2017  
**TO:** ProTrak  
**FROM:** Bill McDow  
Transportation Planning

■ **LAW OFFICE OF JASON VAUGHN [TRC Plan Review #2]**

↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research. The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

**TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):**

1. Proposed driveway has a taper that appears to cross the adjacent property line. Driveways must have a minimum 6.5' property line offset as measured along the curb line. A variance may be required.
2. Show appropriate City standard detail(s) on plan. [Chapter VII ,Detail SD 3-03, CofWTSSM]
3. Dimension driveway taper widths. [Sec.18-529 CofW LDC]
4. Provide sidewalk detail SD 3-10 on the plan.

**TECHNICAL STANDARDS – PARKING:**

5. The site appears to be out of compliance with the RO District parking requirements per the LDC. The RO district does not allow parking in the front of the building. [Sec.18-526 CofW LDC]
6. The proposed cross access between this property and the adjacent property must occur at the rear of the property to meet Residential Office requirements.
7. Protection from vehicles is required around all required landscaped areas within vehicular areas. Please clarify if this project was exempt for this requirement.

**TECHNICAL STANDARDS – Barrier Free Design:**

8. Please show location of handicap ramp(s) and signs and provide details on the plan.
9. Note the required and proposed number of handicapped spaces in the development data. [Sec. 18-529(b)(2) CofW LDC]
10. Note/label the plan with spot elevations that clearly indicate the accessible route from the HC space(s) to the building. [Sec. 18-529(b)(2) CofW LDC]

**GENERAL NOTES TO ADD TO THE PLAN:**

- A. A utility cut permit is required for each open cut of a City street. Note this on the plan and contact 341-5888 for more details. In certain cases an entire resurfacing of the area being open cut may be required.
- B. Any broken or missing sidewalk panels, driveway panels and curbing will be replaced.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.