



**Planning, Development  
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**DATE:** 06.05.2018  
**TO:** ProTrak  
**FROM:** Bill McDow  
Transportation Planning

■ **FOREST HILLS APARTMENTS [TRC Plan Review]**

↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

**TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):**

1. Show driveways for adjacent lots and lots across the street.
2. The sidewalk on 29<sup>th</sup> Street appears to be less than 5.0’ wide in certain locations. Please revise these sections of sidewalk to 5’ to meet city standards for the public sidewalk.

**TECHNICAL STANDARDS – PARKING:**

3. The northern parking area appears to have a retaining wall. Please ensure there is a minimum 3’ clearance between the parking space and the retaining wall. Add a wheel stop to prevent vehicles from hitting this wall and to allow for vehicle overhang and prevention of cars from hitting the wall.
4. The site data table shows 17 parking spaces, however, the existing parking lot plus the parking for this project appears to have 13 spaces in the parking areas and 9 spaces under the building.
5. As the developer has chosen to provide automobile spaces, it is requested that the Applicant consider adding some bicycle parking. Please add the proposed number to the site data table and graphically indicate on the plans the location of bicycle parking. [Sec.18-528 CofW LDC]

**TECHNICAL STANDARDS – Barrier Free Design:**

6. The proposed handicap accessible parking space does not meet ADA requirements. Please increase the size of the parking space to a minimum of 8’ by 16’. An Accessible Aisle measuring 8’X16’ shall be beside this handicap parking space.
7. The proposed handicap parking sign appears to be within the 2.5’ vehicle overhang area for the handicap parking space. Please relocate the sign at least 2.5’ outside the parking space.
8. Note/label the plan with spot elevations that clearly indicate the accessible route from the HC space(s) to the building. [Sec. 18-529(b)(2) CofW LDC]

**GENERAL NOTES TO ADD TO THE PLAN:**

- A. A landscaping plan indicating the location of required street trees shall be submitted to the City of Wilmington Traffic Engineering Division and Parks and Recreation Department for review and approval prior to the recording of the final plat. [SD 15-14 CofW Tech Stds]

**MISCELLANEOUS:**

- ❖ Permitting of business identification signage is a separate process. NCDOT/ City of Wilmington will not allow obstructions within the right of way.
- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.