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DATE: 06.05.2014
TO: ProTrak
FROM: Bill McDow
Transportation Planning

■ **EMBASSY SUITES [plan review #2]**

☞ Initial Review Note ☞

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.



TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, sight distance):

1. Provide details for the 11' concrete sidewalk, which connect to the Convention Center Dr.
2. Please confirm the proposed use of No. 57 stone with geo-textile fabric with Derek Pielech in Engineering.
3. The proposed "parking choke detail" on sheet C107 does not match the City of Wilmington Technical standard for wheelstops, which shall not exceed 4" in height.

TECHNICAL STANDARDS – PARKING:

4. A variance request for the R11' ingress radius on the driveway has been received. [[Chapter VII, Detail SD 15-13 CofWTSSM](#)]

TECHNICAL STANDARDS – Barrier Free Design:

5. Ensure the proposed removable bollards located at western side of the entrance area do not obstruct the 8' sidewalk.
6. Please verify the slope and cross slope of the sidewalk from the Eastern wheelchair ramp, which is adjacent to the 10' transition to flush curb, to the hotel entrance.
7. Ensure the proposed planters located at the main entrance for the hotel. Please ensure 4' of the sidewalk behind the planters remain clear for pedestrian use. [[Chapter VII, Detail SD 15-13 CofWTSSM](#)]

GENERAL NOTES TO ADD TO THE PLAN:

- A. A utility cut permit is required for each open cut of a City street. Note this on the plan and contact 341-5888 for more details. In certain cases an entire resurfacing of the area being open cut may be required.
- B. Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

MISCELLANEOUS:

- ❖ The proposed retaining wall and railings refer to structural drawings; however, this detail was not shown in this submission.
- ❖ Include appropriate City of Wilmington approval stamps prior to submitting final plans.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.