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**DATE:** 05.29.2015  
**TO:** ProTrak  
**FROM:** Bill McDow  
 Transportation Planning

■ **WILMINGTON TIRE AND AUTO [Plan Review# 2]**

☞ Initial Review Note ☞

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.



**NCDOT:**

- It is the Applicant’s responsibility to coordinate directly with NCDOT to determine if any driveway permits/ revisions/ review processes are required. Contact Allen Hancock, PE at 910.251.2655. Please note additional comments may be forthcoming once coordination occurs.
- I have reviewed the location of the sidewalk on Oleander Dr. I am awaiting an answer from NCDOT as to whether an encroachment agreement is required based upon the placement of the sidewalk.
- If the sidewalk is required to be outside the ROW, a Pedestrian Access Easement and three party encroachment agreement between the NCDOT, City of Wilmington and Applicant must be completed.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.