



**Planning, Development
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DATE: 03.20.2019
TO: ProTrak
FROM: Bill McDow
 Transportation Planning

■ **INTEGRITY BUILDERS [TRC Plan Review]**

↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):

1. The proposed sidewalk and gravel surface within the Parking lot, appears to be at the same height. If there is no vertical separation from the sidewalk and vehicle movement area, the site may have to provide additional barriers to prevent vehicles from backing/ driving on the sidewalk. Please revise.
2. The Utility Plan shows a note “Remove and replace existing concrete sidewalk and curbing as needed for the connection to the existing water main.” The new water line appears to be approximately 165’ (from the corner of 15th Street and the connection point) to the new water meter connection. Please show more information on the portion of sidewalk and curbing that will be disturbed by the new 2” water line. Also, please verify that the line cannot be positioned outside the sidewalk.
3. Show all adjacent traffic signs and pavement markings on the plan. [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)

TECHNICAL STANDARDS – PARKING:

4. The 8” Flowering Cherry appears to be located outside of the essential site improvements area. Please protect the tree or consider moving it to another location on the site.
5. The site does not have parking shown for customers or employees. Please consider adding additional parking to the site.
6. Please show the dimensions, and direction of operation of the gate, which is adjacent to the handicap parking space. The gate will not be allowed to block or hinder the handicap parking.
7. Although not a requirement, it is requested the Applicant consider adding some bicycle parking. Please add the required number and the proposed number to the site data table and graphically indicate on the plans the location of bike parking. [\[Sec.18-528 CofW LDC\]](#)

GENERAL NOTES TO ADD TO THE PLAN:

- A. Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

MISCELLANEOUS:

- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.