



**Planning, Development  
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**DATE:** 03.12.2019  
**TO:** ProTrak  
**FROM:** Bill McDow  
Transportation Planning

■ **JAMESBOROUGH COURT [TRC Plan Review# 2]**

↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

**NCDOT:**

It is the Applicant’s responsibility to coordinate directly with NCDOT to determine if any driveway permits/ revisions/ review processes are required. Contact NCDOT at 910. 251.2655. Please note additional comments may be forthcoming once coordination occurs.

**TECHNICAL STANDARDS – DRIVEWAY ACCESS (Major Thoroughfares):**

1. Driveways for lots along major thoroughfares must at least 75’ offset from property lines to the curb line. A variance may be required for this driveway.

**TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):**

2. The proposed sidewalk must continue across the driveway. Please show the sidewalk in this area.
3. Provide a sidewalk connection between the site and the public sidewalk.

**TECHNICAL STANDARDS – PARKING:**

4. Provide the dimensions of the landscape islands in the new area.
5. The project has a total of 50 parking spaces, therefore, handicap parking spaces must be provided. Two Handicap Accessible Parking Spaces are required, including 1 Van Accessible Parking space, per ADA guidelines and City Technical Standards. [\[SD 15-11 CofW Tech Stds\]](#)
6. The proposed Fire Turnaround Area does not have dimensions for curb radius, width, length, etc. Please revise to meet minimum requirements for Standard Detail 3-05. [\[SD 3-05 CofW Tech Stds\]](#) The City of Wilmington uses a 48/1’ template for the city Fire Engines.
7. Provide bicycle parking in accordance with Section 18-528 of the City of Wilmington Land development Code. Add the number required and proposed to the site development data. [\[Sec.18-528 CofW LDC\]](#)

**TECHNICAL STANDARDS – Barrier Free Design:**

8. Please show location of handicap ramp(s) and signs and provide details on the plan.
9. Note/label the plan with spot elevations that clearly indicate the accessible route from the HC space(s) to the building. [\[Sec. 18-529\(b\)\(2\) CofW LDC\]](#)

**GENERAL NOTES TO ADD TO THE PLAN:**

- A. All parking stall markings and lane arrows within the parking areas shall be white.
- B. Any broken or missing sidewalk panels, driveway panels and curbing will be replaced.
- C. A landscaping plan indicating the location of required street trees shall be submitted to the City of Wilmington Traffic Engineering Division and Parks and Recreation Department for review and approval prior to the recording of the final plat. [\[SD 15-14 CofW Tech Stds\]](#)

**MISCELLANEOUS:**

- ❖ Permitting of business identification signage is a separate process. NCDOT/ City of Wilmington will not allow obstructions within the right of way.
- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.
- ❖ Include appropriate City of Wilmington approval stamps prior to submitting final plans.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.