



**Planning, Development
and Transportation**
Transportation Planning
305 Chestnut Street
PO Box 1810
Wilmington, NC 28402-1810

910 341-3258
910 341-7801 fax
www.wilmingtonnc.gov
Dial 711 TTY/Voice

DATE: 03.10.2015
TO: ProTrak
FROM: Bill McDow
Transportation Planning

■ **NATIONWIDE INSURANCE OFFICE EXPANSION [Plan Review# 2]**

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research. The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, sight distance):

1. Please provide an update on the requirement for the driveway curb return distance from the intersecting property lines, (current is less than 6.5' from intersecting property lines). A variance request may be required. [[Chapter VII, C, Table 4 CofWTSSM](#)]
2. Please provide an update for the driveway width being less than 23'. The driveway width is approximately 16' wide; therefore, a variance request may be required. [[7-9 CofW Tech Stds](#)]

TECHNICAL STANDARDS – PARKING:

3. The plan shows both 4" wheel stops and 6" tire stops. Please use the 4" wheel stops and remove any references to the 6" height wheel stops.
4. Does the curb shown on the Southern side of the parking lot continue on the Northern side of the parking lot? Please add a note to clarify when it starts and ends. [[SD 15-11 CofW Tech Stds](#)]

GENERAL NOTES TO ADD TO THE PLAN:

- A. All pavement markings in public rights-of-way and for driveways are to be thermoplastic and meet City and/or NCDOT standards. [[Detail SD-13 CofW Tech Stds](#)]
- B. All signs and pavement markings in areas open to public traffic are to meet MUTCD (Manual on Uniform Traffic Control Devices) standards. [[Detail SD 15-13 CofW Tech Stds](#)]
- C. All traffic control signs and markings off the right-of-way are to be maintained by the property owner in accordance with MUTCD standards.
- D. All parking stall markings and lane arrows within the parking areas shall be white.
- E. A utility cut permit is required for each open cut of a City street. Note this on the plan and contact 341-5888 for more details. In certain cases an entire resurfacing of the area being open cut may be required.
- F. Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.