



**Planning, Development
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DATE: 01.23.2019
TO: ProTrak
FROM: Bill McDow
 Transportation Planning

■ **CAPE FEAR CENTER FOR INQUIRY PARKING LOT [TRC Plan Review]**

↻ Initial Review Note ↻

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.

TECHNICAL STANDARDS – DRIVEWAY ACCESS (Major Thoroughfares):

1. Please show the distance of the Driveway curb line from the property line. Driveways for lots along major thoroughfares must at least 75’ offset from property lines to the curb line.

TECHNICAL STANDARDS – ACCESS (driveway, sidewalk, and sight distance):

2. The site is along the alignment of the Shipyard Blvd Multi-Use Path, which is an approved path within the City of Wilmington/ New Hanover County Comprehensive Greenway Plan. Show the 10’ multi-use- path along the frontage of property.
3. Provide a sidewalk connection between the site and the multi-use path.

TECHNICAL STANDARDS – PARKING:

4. Provide the dimensions for the landscape islands, including curve radius, curb type, etc.
5. The site will provide an additional ingress and egress route to the school. Please show the location/route of the proposed drop-off/ pick up routes within the parking area. Drop off/pick up areas are required for daycare centers, schools and similar uses. [\[Sec.18-553 CofW LDC\]](#)
6. Provide a turning movement analysis of a Fire Engine vehicle within the new parking location.
7. The parking lot has provided 87 additional parking spaces for the school. Please show the required and proposed Bicycle parking for school based upon the revised parking counts. Provide bicycle parking in accordance with Section 18-528 of the City of Wilmington Land development Code. Add the number required and proposed to the site development data. [\[Sec.18-528 CofW LDC\]](#)

GENERAL NOTES TO ADD TO THE PLAN:

- A. A utility cut permit is required for each open cut of a City street. Note this on the plan and contact 341-5888 for more details. In certain cases an entire resurfacing of the area being open cut may be required.

- B. Any broken or missing sidewalk panels, driveway panels and curbing will be replaced.
- C. A landscaping plan indicating the location of required street trees shall be submitted to the City of Wilmington Traffic Engineering Division and Parks and Recreation Department for review and approval prior to the recording of the final plat. [\[SD 15-14 CofW Tech Stds\]](#)
- D. Contact Traffic Engineering at 341-7888 forty-eight hours prior to any excavation in the right of way.

MISCELLANEOUS:

- ❖ Permitting of business identification signage is a separate process. NCDOT/ City of Wilmington will not allow obstructions within the right of way.
- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.